

Dimboola Memorial Secondary College

CAMPS AND EXCURSIONS REFUND POLICY



Rationale:

Dimboola Memorial Secondary College encourages all students to participate in extra-curricular activities, including attendance at camps and excursions.

Purpose:

To ensure that parents are clear about when refunds will be given.

Implementation:

1. There will be occasions when for whatever reason(s) a student needs to withdraw from a camp or excursion after they have made payment to the school for all or part of that activity.
2. Students withdrawing from camps and excursions will not automatically be entitled to a refund.
3. Where no cost is incurred by the College, a full refund will be payable to the student when:
 - Another student fills the student's place.
 - The College deems the student's withdrawal was unavoidable e.g. illness. Proof of reason for withdrawal may be requested in such circumstances.
4. A partial refund will be payable to the student withdrawing when:
 - The College deems the student's withdrawal was unavoidable but has incurred expenses relating to the withdrawal. In such cases the refund will be the full amount paid by the student, less expenses incurred by the school as a result of the withdrawal.
5. No refund will be payable to the student withdrawing when:
 - The College deems the withdrawal was avoidable and has incurred the full costs of the excursion or camp.

Evaluation:

This policy was last ratified by School Council in....

March 2016